

**Milford Board of Education**

**Business Meeting Minutes**

December 10, 2018

**Board members present:**

Ray Arnold  
Claire Casey  
Adam De Young  
Jennifer Federico  
Scott Firmender  
Rita Hennessey  
Susan Glennon, Chair  
Warren Pawlowski  
Craig Zentkovich

**Administration present:**

Dr. Anna Cutaia  
Dr. Amy Fedigan  
Carole Swift  
Wendy Kopazna  
Jim Richetelli

**I. CALL TO ORDER**

Ms. Glennon called the business meeting to order at 7:00 p.m. in the Board of Education Room.

**II. MUSIC PRESENTATION**

Ms. Voss led the Joseph A. Foran Choral Ensemble as they sang some holiday songs. Ms. Glennon thanked the group.

**III. STUDENT RECOGNITION**

Dr. Cutaia recognized Foran eleventh grader Jordan Macdonald for swimming season. Jordan medaled in the following events:

- All-State honors in the 100 Butterfly
- All-State honors in the 200 Freestyle
- All Southern Connecticut Conference Team in the 100 Butterfly
- 2<sup>nd</sup> Place at the SCC Tournament in the 100 Butterfly
- 4<sup>th</sup> Place at the SCC Tournament in the 200 Freestyle
- 6<sup>th</sup> Place at the State Open in the 100 Butterfly
- 17<sup>th</sup> Place at the State Open in the 200 Freestyle

Dr. Cutaia and the Board congratulated Jordan.

**IV. STUDENT REPORTS**

Bella Carroll and Cameron Asmussen presented the report for Jonathan Law. Maggie Cummings and Ryan Demarco presented the student report for Foran.

**V. PUBLIC COMMENT**

None.

## **VI. CHAIR'S REPORT**

Ms. Glennon reminded the Board members of some the upcoming concerts and the senior citizens bus trip. She noted there will not be a Committee of the Whole meeting in December and the budget will be presented at the January 14<sup>th</sup> business meeting. There will be a legislative breakfast hosted by CAGE on January 16<sup>th</sup>. Ms. Glennon concluded her report by offering holiday greetings to all.

Ms. Glennon called for liaison reports.

Board of Health – Mr. Pawlowski reported that Yale is continuing its intent to purchase Milford Hospital. The Board of Health runs the Parent Leadership Training Institute; however, the department is looking into alternative funding.

Planning and Zoning – Mrs. Casey reported on the recent approval of construction at 690 New Haven Avenue, which include 18 units apartments.

PTA Council – Ms. Glennon reported the Council meeting had been cancelled. She did attend the Milford Education Foundation meeting. MEF has found new meeting space.

Ms. Glennon turned the meeting over to Dr. Cutaia for the Superintendent's Report.

## **VII. SUPERINTENDENT'S REPORT**

### **Instructional Highlight: A Vision for Flexible Classroom Seating**

Dr. Cutaia introduced middle school principals Ms. Carlson, Mr. Cavanna and Mr. Gottlieb, who then gave a presentation on shifting to a flexible classroom environment (on file). The group shared how learning has changed dramatically over the years, however, desks have not. The presentation included modular workstation examples; students shared the advantages, which serve more than just movement, but also, sharing computer monitors and working in groups.

Mr. Bradbury confirmed the desks are on a replacement cycle. The new workstations can be incorporated in the cycle.

### **Review of Summer Projects**

Mr. Bradbury narrated a pictorial PowerPoint presentation (on file) that summarized the work that was done to the buildings and grounds over the summer.

### **Proposed 2019-2020 Academic Calendar**

Dr. Cutaia shared the proposed 2019-20 Academic Calendar with the Board. She provided details on a survey, centered on the academic calendar that was conducted recently. The proposed calendar aligns with the survey responses.

There was a discussion about the possibility of moving the March professional learning day to a Wednesday to be less disruptive to the students.

The Academic Calendar will be presented for approval at the January business meeting.

### **2019 Board of Education Meeting Schedule**

Dr. Cutaia presented the 2019 Board of Education Meeting Schedule for approval. She noted all meetings are scheduled on the second and fourth Monday of the month with the exception of May 28, which is a Tuesday. In addition, there are no Committee of the Whole meetings in months June, July, August and December.

Ms. Glennon called for a motion to approve the schedule.

Mrs. Federico made a motion that the Board of Education approves the 2019 Board of Education Meeting Schedule as presented. Mr. Firmender seconded. The motion passed unanimously.

### **Human Resources Report**

Mrs. Kopazna shared the human resources activity for November. She told the Board she has received seven retirements to date.

### **Disbursement Report**

Mr. Richetelli shared the Disbursement Report for November 2018. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

## **VIII. CONSENT AGENDA ITEMS**

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

November 12, 2018 Business Meeting

November 26, 2018 Committee of the Whole Meeting

Mr. Firmender seconded. The motion passed unanimously.

## **IX. NEW BUSINESS**

Ms. Glennon asked for motion to go into executive session.

Mrs. Federico made a motion to adjourn to executive session to discuss salary adjustments for non-union employees. Invited in were: Dr. Cutaia, Mr. Richetelli and Ms. Kopazna. Mr. Firmender seconded the motion. The motion passed unanimously. (8:45 p.m.)

Ms. Glennon asked for a motion to return to public session.

Mrs. Federico made a motion to return to public session. Mr. Firmender seconded. The motion passed unanimously. (9:15 p.m.)

Mrs. Federico made a motion that the Board of Education approved the sum of \$50,207.00 to be used for salary increases for non-union employees at the discretion of the Superintendent for 2019-20. Mr. Firmender seconded. The motion passed unanimously.

**X. OLD BUSINESS**

None.

**XI. BOARD COMMENT**

Ms. Petroske told the Board she attended the CABE convention. It was very informative.

Mrs. Federico said she also attended the CABE convention.

**XII. ADJOURNMENT**

Mrs. Federico made a motion to adjourn. Mr. Firmender seconded. The motion passed unanimously.

The meeting adjourned at 9:17 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mrs. Jennifer Federico