

Milford Board of Education

Business Meeting Minutes

October 14, 2019

Board members present:

Ray Arnold
Claire Casey
Adam DeYoung
Jennifer Federico
Corinne Fucci
Susan Glennon, Chair
Rita Hennessey
Warren Pawlowski
Una Petroske

Administration present:

Dr. Anna Cutaia
Dr. Amy Fedigan
Wendy Kopazna
Jim Richetelli
Carole Swift

Board members absent:

Scott Firmender (excused)

I. CALL TO ORDER

Ms. Glennon called the business meeting to order at 7:00 p.m. in the Board of Education Room.

Mrs. Federico made a motion to add under New Business, Approval of Education Specifications for the Roof Replacement at Jonathan Law High School. Mr. Arnold seconded. The motion passed unanimously.

Ms. Glennon called for the student reports.

II. STUDENT RECOGNITION

Dr. Cutaia recognized fifteen Lion's Heart students from East Shore. The Lions Heart Chapters 2024 and 2026 are dedicated to volunteerism and efforts to help the community. The students have acquired hundreds of hours volunteering, just this year. Those recognized were Elizabeth Adkins, Daniela Boutote, Alexandra Capozzi, Averil Ferris, Kayla Johnson, Vincenza Luna Montanaro, Shea Pangu, Kylie Posey, Katie Vigilante, Alexa White, Mackenzie Posey, Erin Schmitt, Emma Honcz, Lindsay Wiederhold and Kelsey Kiely.

The Board congratulated the students.

Ms. Glennon called for the student reports.

III. STUDENT REPORTS

Lucas Burgard presented the report for Joseph A. Foran. Rohan Manohar presented the report for Law.

IV. PUBLIC COMMENT

None.

V. CHAIR'S REPORT

Ms. Glennon shared at the committee of the whole meeting on October 28 Administration will provide an update on the communications plan. The next business meeting will be held on November 11.

She called for liaison reports.

Mr. Pawlowski told the Board the nurses appreciate the distribution of Chrome books.

Ms. Glennon turned the meeting over to Dr. Cutaia for the Superintendent's report.

VI. SUPERINTENDENT'S REPORT

Instructional Highlight: K-1 World Language

Dr. Fedigan and Mrs. Bethany Mauro narrated a presentation which focused on the benefits of introducing world language to early learners, specifically, to kindergarten and first graders this year. World language is aligned with the four aspects of Vision of the Learner, scholarship, personal development, citizenship and creativity/innovation. Dr. Fedigan provided examples of each. The response from parents, staff and students has been positive. Three world language teachers shared their classroom experiences with the Board. A father of three students shared some comments that validated his son is enjoying and absorbing the language that is being taught.

Dr. Fedigan provided a snapshot of what is on the horizon that included world language being fully implemented in grades Pk-12 by 2024.

Proposed 2020-21 Budget Priorities and Assumptions for a Second Reading

Dr. Cutaia presented the 2020-21 Budget Priorities and Assumptions for approval. Mr. Richetelli told the Board he received updated health insurance estimates for retirees since the first reading of the Assumptions. He now believes the increase amount will be between 12-15%. He recommended changing bullet four to reflect those percentage increases. He reminded the Board this is contractual.

Mrs. Federico made a motion to revise bullet four of the assumptions to read, "to increase by an estimated 12-15%". Ms. Petroske seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves the 2020-21 Budget Priorities and Assumptions as amended. Mr. DeYoung seconded. The motion passed unanimously.

Policies for a Second Reading

Dr. Cutaia presented five policies for approval.

P-4118.4/4218.4 Electronic Mail – Dr. Cutaia told the Board that a policy that affects both certified and non-certified employees would have two series of numbers in the title.

There was Board discussion around the student record being transmitted electronically. Dr. Cutaia recommended the policy be tabled until she has a clear understanding of the confidential nature of

records being sent electronically. The policy was tabled. The four remaining policies were presented for approval.

Mrs. Federico made a motion that the Milford Board of Education approves Board policy 4118.5/4218.5 Acceptable Use of Computers. Ms. Petroske seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves Board policy 4118.6/4218.6 Cellular Telephones/District Issued Communication Devices as presented. Mrs. Hennessey seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves Board policy 4147.1/4247.1 Infection Control Program as presented. Mrs. Hennessey seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves Board policy 5141.21 Administering Medications. Mr. DeYoung seconded. The motion passed unanimously.

Policy for First Reading

Mr. Richetelli presented Policy 3230.1 Federal Grants and Awards Administration to the Board as a first reading. The policy is in line with the Federal Compliance Standards that are going into effect. He told the Board the internal controls are currently being practiced, however, this policy codifies it.

There were no recommended changes to the policy. The policy will be brought back before the Board for approval at the October committee of the whole meeting.

October 1 Enrollment Report

Dr. Fedigan presented the October 1 Enrollment Report. The report is filed with the state as required by state statute. The October 1 Enrollment Report shows a district total of 5,584 students. Dr. Fedigan noted the total decrease in students this year over last year is only 11 students, a smaller decline than had been expected. This year's kindergarten enrollment is higher than expected by 25 students.

CSDE Grant Award to Milford Family Resource Center

Dr. Cutaia told the Board that state requires boards to approve the federal grant distribution. The state has awarded the Milford Family Resource Center \$100,000.

Mrs. Federico made a motion that the Milford Board of Education approves the CSDE grant for the Milford Family Resource Center in the amount of \$100,000 for the fiscal year 2019-20. Mr. Pawlowski seconded. The motion passed unanimously.

Student Transportation Report

Mr. Richetelli provided the Board with an annual report on student transportation. The report included bus runs, bus stops, costs for buses, etc. Currently, the district transports 3,862 regular education students. The "opt-in" program was offered to students on September 16 this year, which is earlier than the agreed upon October 1 date. Seventy students have applied. To date, there are 9 students waitlisted. Milford student transportation is within the recommended state guidelines and adheres to the Board Transportation policy.

Human Resources Report

Mrs. Kopazna shared the human resources activity for September.

Quarterly Budget Report

Mr. Richetelli provided a quarterly update on the budget. He spoke to some areas that may have overages or deficits in the budget and answered board questions.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for September and answered board questions. The report contains expenditures over \$1,500.

VII. CONSENT AGENDA ITEMS

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:
Consideration of Minutes:

September 9, 2019 Board Business Meeting

September 23, 2019 Committee of the Whole Meeting

Mr. Arnold seconded. The motion passed unanimously.

VIII. NEW BUSINESS

Mrs. Federico made a motion that the Milford Board of Education approves the Education Specifications for the Roof Replacement Project at Jonathan Law High School and authorize the Superintendent to apply for State reimbursement from the State of Connecticut Department of Administrative Services – Office of School Construction Grants (SCG). Mrs. Hennessey seconded. The motion passed unanimously.

IX. BOARD COMMENT

Ms. Glennon told the Board she attended the Faustin art exhibit at the Firehouse Gallery and was impressed with the student work that was also displayed.

X. ADJOURNMENT

Mrs. Federico made a motion to adjourn. Mrs. Hennessey seconded. The motion passed unanimously.

The meeting adjourned at 9:08 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mrs. Jennifer Federico