

Milford Board of Education

Business Meeting Minutes

August 27, 2018

Board members present:

Ray Arnold
Claire Casey (7:15)
Adam De Young
Jennifer Federico
Scott Firmender
Rita Hennessey
Susan Glennon, Chair
Warren Pawlowski
Craig Zentkovich (7:10)

Administration present:

Dr. Anna Cutaia
Amy Fedigan
Christine Kennedy
Wendy Kopazna
Jim Richetelli

I. CALL TO ORDER

Ms. Glennon called the business meeting to order at 7:00 p.m. in the Board of Education Room.

II. STAFF RECOGNITION

Dr. Cutaia introduced three administrators to the Board, two of which were not new to Milford Public Schools, but to their role.

Dr. Amy Fedigan, Assistant Superintendent
Mrs. Andrea Gianattasio, Supervisor Special Education Elementary
Ms. Ginger Vail, Interim Principal, Calf Pen Meadow Elementary School

III. PUBLIC COMMENT

None.

IV. CHAIR'S REPORT

Ms. Glennon welcomed Dr. Cutaia and Dr. Fedigan to their first Board meeting. She also welcomed all back from the summer break.

Ms. Glennon announced receipt of Ms. Erin Pinsince's resignation as of August 17, 2018. She has moved out of her district and cannot remain on the board. It will be up to her party's district to put forward her replacement for board approval at a later date.

Danni Kemp's family sent a card thanking the Board for naming the Foran softball field after Danni.

Ms. Glennon noted she offered welcoming remarks on behalf of the Board at both the New Teacher Academy and Convocation.

Ms. Glennon called for the liaison reports.

Mr. Firmender gave an update on the Permanent School Building Facilities Committee. The West Shore renovation project is 93% complete. In addition, Mr. Firmender gave kudos to Ms. Spaziano for her work with the Milford Education Foundation for the 1Day4Day1 program offered to all staff.

Ms. Glennon gave a report on the Milford Education Foundation meeting she attended and offered thanks to them and MPS on their partnership on the OneDay4DayOne initiative for staff.

Ms. Glennon turned the meeting over to Dr. Cutaia for the Superintendent's Report.

V. SUPERINTENDENT'S REPORT

Post-Graduation Plans for the Class of 2018

Mrs. Fedigan shared the post-graduation plans report with the Board. Currently, 21 students have not reported post-graduation plans from the 2017-18 class. Mrs. Fedigan cautioned the Board the numbers are self-reported. However, she will work with high school guidance to ensure all graduating students are accounted for in the future. In reviewing the report, the Board had some questions that need follow up. They are:

Have The Academy numbers have been included in Law or Foran? What are the numbers if they haven't been included?

What was the total number of the senior class of 2017-18?

Advanced Placement Student Achievement Report

Mr. Scott delivered the 2017-18 Advanced Placement Report to the Board. 21 AP courses are offered in Milford. 37% of high school students have taken at least one AP class. He then reviewed the assessments in place that assist the district in determining the achievement level. The district will continue work to get students to earn a score of 4 or better on AP exams, as colleges, in most cases, are offering credit for a score of 4 or higher on an AP exam. Board questions needing follow-up are:.

What is the budget for Advanced Placement exams? How much does the district pay, and students?

How do AP classes get weighted?

Enrollment Report for 2018-19

Ms. Fedigan presented the enrollment report to the Board. The district enrollment number is currently 5,658 students. However, the October 1 enrollment will be submitted to the state. The district will continue to monitor enrollment numbers. Questions that need clarification are:

What is reflected in the PPS column?

What schools house preschool and ready to learn?

Food Services Report

Mrs. Faustich reported the food service department finished the school year with a balanced budget.

Mrs. Faustich addressed a question around use of Styrofoam trays. There are both pros and cons to using the Styrofoam trays. Other options could be paper or reusable plastic trays. Mrs. Faustich has researched using all three forms and Styrofoam is the most cost effective. Paper is expensive. School

kitchens do not have dishwashers nor a place to store plastic trays. COW and The Board asked her to inquire with her colleagues as to the form of tray their district uses.

Mrs. Faustich explained federal guidelines require the board of education authorize the person who can sign forms related to the lunch program. Being there is a new superintendent, action must be taken to denote the change.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education authorizes administration to reaffirm participation in the Child Nutrition Program and further authorizes the Superintendent of Schools, Dr. Anna Cutaia and Chief Operations Officer James L. Richetelli, Jr. to sign the ED099 Child Nutrition Program. Mr. Firmender seconded. The motion passed unanimously.

Policies for a Second Reading

Dr. Cutaia submitted three policies for approval. The policies have been reviewed by the Board and are ready for second reading and approval. Ms. Glennon asked for a motion to approve them.

Mrs. Federico made a motion to that the Milford Board of Education approves the following policies as presented: P-4118.231/4218.231 Alcohol, Drugs and Tobacco, P-4131 Staff Development and P-4147.22/4247.22 Return to Work from Workers' Compensation Letter. Mr. Firmender seconded. The motion passed unanimously.

Human Resources Report

Mrs. Kopazna reported on the human resources activity. Forty five new teachers have been hired to date.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for July 2018. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

VI. CONSENT AGENDA ITEMS

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

July 9, 2018 Business Meeting

August 6, 2018 Special Meeting

Mr. Firmender seconded. The motion passed unanimously.

VII. NEW BUSINESS

None.

VIII. BOARD COMMENT

Approved

Mr. De Young commented on his experience on the first day of school. His daughters were met by Mr. Richetelli and reported it was a nice first day.

Mrs. Federico said her fifth grader told her the first day was amazing.

IX. ADJOURNMENT

Mrs. Federico made a motion to adjourn. Mr. Firmender seconded. The motion passed unanimously.

The meeting adjourned at 8:40 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mrs. Jennifer Federico