

Milford Board of Education

Special Meeting Minutes

August 12, 2019

Board members present:

Ray Arnold
Claire Casey
Adam De Young
Scott Firmender
Corinne Fucci
Rita Hennessey
Susan Glennon, Chair
Warren Pawlowski
Una Petroske

Administration present:

Dr. Anna Cutaia
Dr. Amy Fedigan
Jim Richetelli

Board members absent:

Jennifer Federico

I. CALL TO ORDER

Ms. Glennon called the special meeting to order at 7:00 p.m. in the Board of Education Room, followed by the Pledge of Allegiance.

II. REVIEW OF BOARD POLICIES IN OPERATIONS AND ADMINISTRATION SERIES

Dr. Cutaia presented 14 policies to the Board for approval. The policies were reviewed at the July 8th Board meeting. The policies include the changes recommended by the Board at that meeting.

Ms. Glennon called for a motion.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3580 Districtwide Support of Energy Efficiency as presented. Ms. Petroske seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3532.3 Responsibility for Loss or Damage of Personal Property on School Premises as presented. Mr. De Young seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3520.13 Data-based Information and Management System Student Data Protection and Privacy/Cloud-Based Issues. Ms. Fucci seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3524.1 Hazardous Materials in Schools – Pest Management /Pesticide Application as presented. Mrs. Casey seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3524.2 Hazardous Materials in Schools – Green Cleaning as presented. Mr. Pawlowski seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3532 Property Insurance as presented. Ms. Hennessey seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3533 Employee Bonds as presented. Mr. Arnold seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3541.44 Privately Owned Vehicles as presented. Ms. Petroske seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3542 Food Service – School Lunch Service as presented. Mr. DeYoung seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3542.22 Food Service Personnel – Code of Conduct. Ms. Fucci seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3542.31 Free or Reduced Price Lunches, Participation in the National School Lunch Program as presented. Mr. Pawlowski seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3542.33 Food Sales Other than National School Lunch Program as presented. Ms. Petroske seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3542.41 Food Service - Professional Standards for Personnel as presented. Mr. De Young seconded. The motion passed unanimously.

Mr. Firmender made a motion that the Milford Board of Education approves Board Policy 3543.31 Electronic Communications Use and Retention as presented. Mr. Arnold seconded. The motion passed unanimously.

Dr. Cutaia then presented 13 policies in the 2000s series and one remaining policy in the 3000 series. They were:

- P2000 Concept and Roles in Administration
- P2121 Lines of Responsibility
- P2122 Assignment and Transfer of Building Administrators
- P2130 Job Descriptions
- P2141 Recruitment and Appointment of the Superintendent
- P2151.2 Compensation Guides and Contracts
- P2210 Administrative Leeway in Absence of Board Policy
- P2220 Representative and Deliberative Groups

Approved

- P2224 Consultants
- P2230 Control and Communication Channels and Systems
- P2231 Policy and Regulations Systems
- P2240 Educational Research in District Schools
- P2400 Evaluation of Administrators
- P3541 Transportation

The Board recommended minor changes. It was agreed that the reference to “manual” would be defined to include digital as well as paper manuals.

Following the discussion, Ms. Glennon said the policies will be presented to the Board for approval at the August 26th business meeting.

She asked for a motion to adjourn.

III. ADJOURNMENT

Mr. Firmender made a motion to adjourn. Ms. Petroske seconded. The motion passed unanimously.

The meeting adjourned at 7:53 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mr. Scott Firmender