

Milford Board of Education

Business Meeting Minutes

June 11, 2018

Board members present:

Ray Arnold
Claire Casey
Adam De Young
Jennifer Federico
Scott Firmender
Rita Hennessey
Susan Glennon, Chair
Warren Pawlowski
Erin Pinsince
Craig Zentkovich

Administration present:

Dr. Elizabeth Feser
Christine Kennedy
Wendy Kopazna
Jim Richetelli

I. CALL TO ORDER

Ms. Glennon called the Business meeting to order at 7:02 p.m. in the Board of Education Room.

II. PUBLIC COMMENT

None.

III. CHAIR'S REPORT

Ms. Glennon reminded the Board of the meeting dates for the summer months which are July 9 & August 27. She then called for liaison reports. There were none.

IV. SUPERINTENDENT'S REPORT

Milford Public Schools' HS Art Recognition

Dr. Feser shared with the Board that it is their support of funding that has allowed the district to purchase four high school pieces of artwork displayed during the high school art exhibit. Each year, the district holds an art exhibit beginning with artwork by elementary student moving onto middle school and high school. It shows off the talent of the Milford Public Schools students. The pieces purchased become part of the permanent art collection at the Parsons Complex.

Students Alianna Agovino, Bonnie Chin, Haley Lippard and Amber Polk shared their pieces and what inspired them to create the piece.

The Board and Administration congratulated the students.

4000 Policies for Second Reading and Approval

Dr. Feser presented four policies for a second reading and approval.

No changes were made to Policy 4112.4/4212.4 Health Examinations since the first reading.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves Policy 4112.4/4212.4 Health Examinations as presented. Mr. Firmender seconded. The motion passed unanimously.

Dr. Feser presented Policy 4112.5/42.12.5 Security Check/Fingerprinting to the Board for approval. The policy is new. After final review of the attorney, the word “Board” was added in some instances because all personnel are employed by the Milford Board of Education.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves Policy 4112.5/4212.5 as presented. Mr. Firmender seconded. The motion passed.

Dr. Feser presented Policy 4112.51/5212.51 Employment/Reference/Background and Criminal Record Checks to the Board for approval. She indicated where language was added, mainly the word usage of “Board” as all personnel are employed by the Milford Board of Education.

Mr. De Young asked if administration had sought advice of the attorney as to whether or not the Board should develop a new policy for background checks of PTA and after school program employees. Dr. Feser explained the burden is on the PTA or the vendor. It is not recommended by the attorney as these people are not employees of the Board.

Being no further discussion, Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves Policy 4112.51 Employment/ Reference/Background and Criminal Record Checks as presented. Mr. Firmender seconded. The motion passed unanimously.

Dr. Feser then presented Policy 4112.6 Personnel Records for approval noting the policy has been rewritten .

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approved Policy 4112.6 Personnel Records as presented. Mr. Firmender seconded. The motion passed unanimously.

Human Resources Report

Ms. Kopazna presented the human resources activity for May 2018.

2017-2018 Proposed Budget Transfer Request

Mr. Richetelli presented the initial end year transfers to the Board in the amount of \$997,900. Administration recommends transfers in the amount of \$997,900. He reviewed the overages and surpluses, the reasoning and answered questions (the list is on file).

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves administration's recommended 2017-2018 Budget Transfers. Mr. Firmender seconded. The motion passed unanimously.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for April 2018. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

V. CONSENT AGENDA ITEMS

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

- a. May 14, 2018 Business Meeting
- b. May 29, 2018 Special Meeting
- c. May 29, 2018 Committee of the Whole Meeting
- d. June 4, 2018 Special Meeting

Mr. Firmender seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves Acceptance of Asbestos Abatement Project at Jonathan Law High School as 100% Complete (State Project #084-0194-CV). Mr. Firmender seconded. The motion passed unanimously.

Mrs. Federico made a motion that the Milford Board of Education approves Acceptance of Window Replacement Project at Harborside Middle School as 100% Complete (State Project #84-0195-EC). Mr. Firmender seconded. The motion passed unanimously.

VI. NEW BUSINESS

None.

VII. BOARD COMMENT

None.

VIII. ADJOURNMENT TO EXECUTIVE SESSION

Mrs. Federico made a motion that the Milford Board of Education adjourn to executive session to discuss the salary of the Chief Operations Officer. Dr. Feser is invited in to the session. Mr. Firmender seconded. The motion passed unanimously. (7:55 p.m.)

Motion by Ms. Federico to reconvene to public session. Second by Mr. Firmender. The motion passed unanimously. Ms. Glennon called the meeting back to public session at 8:48 PM.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approve a salary increase for James Richetelli of 2.5% as Chief Operations Officer effective July 1, 2018. Mr. Firmender seconded. The motion passed unanimously.

IX. ADJOURNMENT

Mrs. Federico made a motion to adjourn. Mr. Firmender seconded. The motion passed unanimously. The meeting adjourned at 8:50 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mrs. Jennifer Federico