

Approved

**Milford Board of Education**

**Committee of the Whole Meeting Minutes**

May 29, 2018

**Board members present:**

Ray Arnold  
Claire Casey  
Adam De Young  
Jennifer Federico  
Scott Firmender  
Rita Hennessey  
Susan Glennon, Chair  
Warren Pawlowski  
Erin Pinsince  
Craig Zentkovich

**Administration present:**

Dr. Elizabeth Feser  
Jeffrey Burt  
Christine Kennedy

**I. CALL TO ORDER**

Ms. Glennon called the Committee of the Whole meeting to order at 7:30 p.m. in the Board of Education Room.

She asked everyone to join her in the reciting of the Pledge of Allegiance.

**II. ADOPTION OF GUIDELINES RELATING TO THE APPEAL OF THE TERMINATION OR NON-RENEWAL OF A COACH**

Dr. Feser explained while there are guidelines in place for the appeal of a termination or non-renewal of a coach, they have not been reviewed in more than 11 years. To be compliant with Connecticut General Statute 10-222e, the Board is required to approve such guidelines. Administration worked with Board counsel to develop new guidelines which outline the process. They are now ready for Board approval.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves the recommended Guidelines for a Hearing Related to an Appeal of a Coach's Termination. Mr. Firmender seconded.

Ms. Glennon asked if there was any discussion. There was none.

The motion passed unanimously.

Mrs. Federico called for a recess at 7:35 p.m.

Ms. Glennon called the meeting back to order at 7:42 p.m.

### **III. DISCUSSION OF THE RECOMMENDED ADJUSTMENTS TO THE 2018-19 BOARD OF EDUCATION BUDGET AS PRESENTED BY ADMINISTRATION**

Dr. Feser explained she had submitted a budget of \$93,235,155 on January 8<sup>th</sup>. The Board, after workshops, discussion and public comment, made the decision to add \$361,500 to be used for building and grounds projects. The Board of Finance then reduced the budget by the \$361,500, to the original amount requested by the Superintendent. The budget was then submitted to the Board of Aldermen, who approved the Board of Finance's recommended amount with the addition of \$80,000, bringing the total budget to \$93,315,155 or a 1.480% increase.

Mr. Burt then explained the rationale of some staffing changes that are being requested since the Board adopted the budget in January. The changes will not affect the current funding amount.

Increase the hours for the Residency/Truancy officer from 20 to 30. These funds would come from the substitute teacher account. Mr. Burt explained the impact the position had this year and the need for additional hours which will benefit the district.

Mr. Burt reminded the Board that the original budget proposal identified the reduction of 3.0 full time equivalent (FTE) positions and the addition of one FTE for grade 6 world language, resulting in a net reduction of 2 FTE. Due to high demand for French at the high school level, the district needs to add an additional FTE who can cover those course requests and give all three middle schools the ability to offer French to grade 7. They have now also identified an additional 1.0 FTE reduction bringing the total to 4.0 FTE to be reduced. With the original new FTE for grade 6 world language and the additional FTE to cover French at the high school and grade 7 at the middle school, the net reduction is still 2.0 FTE.

Mr. Bradbury explained the \$80,000 added to the budget by the Board of Alderman would be utilized on projects at each of the eight elementary schools, in the amount of approximately \$10,000 at each school. In order to stay within this amount, he needed to go deeper into the priority list at some schools, beyond the second priority.

Being no further discussion, Ms. Glennon called for a motion to approve the budget.

Mrs. Federico made a motion that the Milford Board of Education approves the budget for 2018-2019 in the amount of \$93,315,155 with line item adjustments as recommended by Administration. Mr. Firmender seconded. The motion passed unanimously.

### **IV. PUBLIC COMMENT**

None.

### **V. ADJOURNMENT**

Mrs. Federico made a motion to adjourn. Mr. Firmender seconded. The motion passed unanimously.

The meeting adjourned at 8:09 p.m.

Approved

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mrs. Jennifer Federico