

**Milford Board of Education**

**Business Meeting Minutes**

May 14, 2018

**Board members present:**

Ray Arnold  
Claire Casey  
Adam De Young  
Jennifer Federico  
Rita Hennessey  
Susan Glennon, Chair  
Warren Pawlowski  
Erin Pinsince

**Administration present:**

Dr. Elizabeth Feser  
Jeffrey Burt  
Christine Kennedy  
Jim Richetelli

**Board members absent:**

Scott Firmender  
Craig Zentkovich (ill)

**I. CALL TO ORDER**

Ms. Glennon called the Business meeting to order at 7:00 p.m. in the Board of Education Room.

**II. STUDENT/STAFF RECOGNITION**

Dr. Feser recognized 10 students for being named Student Leaders by the Connecticut Association of Board of Education (CABE) for exhibiting leadership qualities. Those recognized were: Melissa Connelly and Jonathan Lahav from East Shore; Lauren Davis and Jack Weber from Harborside; Rachel Sulkis and Joseph Glorioso from West Shore; Madeline Baldieri and Dominick Buccitti from Jonathan Law, and Leah Teller and Michael Shannon from Foran.

Dr. Feser also thanked the outgoing student liaisons for their monthly school updates. She welcomed the incoming student liaisons.

Ms. Glennon called for the student reports.

**III. STUDENT REPORTS**

Shawna Winters presented the report for Jonathan Law. Khadija Ashfaq and Max Chang presented the report for Foran.

**IV. PUBLIC COMMENT**

Ms. Glennon read the public comment statement.

Debra Frank 39 Ashwood Road – Ms. Frank shared her concerns about the status of the hockey program. No presence at 8th grade athletic night. The Board should replace Mr. Follo while he is out.

Catherine Wright 36 Anchorage Dr. – Ms. Wright shared her concerns about the status of the hockey program.

Tammy Jacobellis 53 River Cliff Drive – Ms. Jacobellis has emailed her concerns to the administration. No one has responded.

Dan Caron 189 Mary Ellen Drive – Mr. Caron told the Board the travel team tryouts are in process. The boys need to know if there will be a hockey team.

Jennifer Caron 189 Mary Ellen Drive – Mrs. Caron told the Board her son is devastated over the situation. She also expressed her disappointment that her son was questioned without her consent.

## **V. CHAIR’S REPORT**

Ms. Glennon reminded the Board of her email listing the end of year events. She said the superintendent search is progressing along. The 2018-19 budget will be approved by the Board of Aldermen on May 22<sup>nd</sup>.

To honor the teachers of Milford, Ms. Glennon read a proclamation which signified the countless ways they assist in educating the children in Milford.

Ms. Glennon called for liaison reports.

Mrs. Federico updated the Board on the recent Permanent School Facilities Building Committee meeting, noting that the West Shore renovation will be complete by August. The architect for security upgrades has been selected.

Ms. Glennon told the Board Mike Nelson will receive PTA Council Lifetime Achievement Award this week.

Mrs. Pinsince updated the Board on Milford Education Foundation’s Chair-ity auction that will be held on June 22<sup>nd</sup>.

## **VI. SUPERINTENDENT’S REPORT**

### **Instructional Highlight: Changes to Science Standards and Instruction**

Ms. LaSala shared a PowerPoint with the Board that provided a background on the changes to the science standards. The State adopted the Next Generation Science Standards (NGSS) in November, 2015. The new standards focus on expectations for what students should know and be able to do in science in order to make sense of the world around them and be prepared for college, career, and citizenship. The science curriculum has been reviewed and revised to align to the new standards. Students will develop a deeper understanding of scientific concepts and develop transferrable skills that will serve them throughout their lives.

### **Capital Improvement Plan**

Mr. Richetelli presented the Capital Improvement Plan (CIP) for 2019-2023. The CIP is a five-year planning tool that targets capital needs for the schools. Dollars noted are only estimates and there is no

funding commitment. Capital projects costing \$100,000 or more typically go on the Capital Improvement Plan. Once the plan is approved by the Board of Education, the Mayor decides what he will include in his citywide plan. The Planning and Zoning Board and the Board of Aldermen will approve the document before it is forwarded to the Mayor and the Board of Finance determine which projects are to be funded each year, then the Board of Alderman approves the bonding.

Mr. Richetelli highlighted the requests for the 2018-19 school year. They are: second phase of funding for the high school athletic facility improvements, continuation of the security infrastructure upgrades and proposed projects at Pumpkin Delight, Live Oaks and Calf Pen Meadow, ventilator/dehumidification system at JFK Elementary and roof replacements at the high schools.

### **Policies for Second Reading**

Dr. Feser presented policies P2111 Equal Employment Opportunity and P4118.11/4218.11 Nondiscrimination for approval. Minor changes were made to ensure the description language was consistent.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Board of Education approves Board policies P2111 Equal Employment Opportunity and P4118.11/4218.11 Nondiscrimination as presented. Mrs. Pinsince seconded. The motion passed unanimously.

Dr. Feser told the Board she sought legal advice on whether or not to remove harassment from the Sexual Discrimination and Sexual Harassment in the Workplace policy. Sexual harassment is a form of sexual discrimination; therefore, it should be listed in the policy.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Board of Education approves Board policy P4118.112, formerly P4115, Sexual Discrimination and Sexual Harassment in the Workplace as presented. Mrs. Hennessey seconded. The motion passed unanimously.

Dr. Feser presented P4118/14/4218.14 Nondiscrimination on the Basis of Disabilities for approval. Changes were made to distinguish the management of accommodations will be managed by Milford Public Schools and not the Board of Education.

Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Board of Education approves Board policy P4118/4218.14 Nondiscrimination on the Basis of Disabilities as presented. Mr. Arnold seconded. The motion passed unanimously.

### **Polices for First Reading**

Dr. Feser presented four policies for a first reading: P4112.4/4212.4 Health Examinations, P4112.5/4212.5 Security Check/Fingerprinting, P4112.51/4212.51 Employment/Reference Checks, and P4112.6/4212.6 Personnel Records.

The Board would like legal advice on the title of policy 4112.51. Should the word “background” be inserted “Employment **Background**/Reference Checks?”

A discussion ensued around PTA after school programs and whether the vendors are required to have background checks. It was explained that would be the responsibility of the PTAs and up to them to determine. Dr. Feser will check with the attorneys on the subject of board policy relating to background checks for PTA vendors.

#### **Human Resources Report**

Dr. Feser presented the human resources activity for April 2018 in Ms. Kopazna’s absence. Retirements are on target for this time of year.

#### **Disbursement Report**

Mr. Richetelli shared the Disbursement Report for April 2018. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

### **VII. CONSENT AGENDA ITEMS**

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

- a. April 9, 2018 Business Meeting
- b. April 23, 2018 Committee of the Whole Meeting

Mrs. Pinsince seconded. The motion passed unanimously.

### **VIII. NEW BUSINESS**

None.

### **IX. BOARD COMMENT**

None.

### **X. ADJOURNMENT**

Mrs. Federico made a motion to adjourn. Mrs. Hennessey seconded. The motion passed unanimously.  
The meeting adjourned at 9:45 p.m.

Recording Secretary: \_\_\_\_\_  
Mrs. Pam Griffin

Corresponding Secretary: \_\_\_\_\_  
Mrs. Jennifer Federico