

Milford Board of Education

Business Meeting Minutes

January 8, 2018

Board members present:

Ray Arnold
Claire Casey
Adam De Young
Jennifer Federico
Scott Firmender
Rita Hennessey
Susan Glennon, Chair
Warren Pawlowski
Erin Pinsince
Craig Zentkovich

Administration present:

Dr. Elizabeth Feser
Jeffrey Burt
Wendy Kopazna
Jim Richetelli

I. CALL TO ORDER

Ms. Glennon called the business meeting to order at 7:00 p.m. in the Board of Education Room.

II. STUDENT RECOGNITION

Dr. Feser recognized Foran High School swimmers Jordan MacDonald, Emma Longley and Head Swim Coach Kristin Skuches. Jordan, a two time Class M State Champion, won the 100 Butterfly and 500 Freestyle events this year. Emma, also a Class M State Champion, won the Diving event earning the State Champion title again. Ms. Skuches was recognized for being named “2017 Southern Connecticut Conference Division II Coach of the Year” for the second year in a row, as well.

Dr. Feser and the Board congratulated Jordan, Emma and Ms. Skuches.

Ms. Glennon called for the Student Reports.

III. STUDENT REPORTS

Michael McCarvill presented the report for Jonathan Law. Max Chang presented the student report for Foran.

IV. PUBLIC COMMENT

None.

V. CHAIR’S REPORT

Ms. Glennon reminded the Board of the upcoming budget workshops that will be held on January 10, 11, and 17 (snow date 18). In addition, there will be a public hearing where residents can speak about

the budget on February 1st at 7:00 p.m. at City Hall. The Board will present its budget to the Board of Finance on February 7th at 5:30 p.m. in Conference Room B. There will be an executive session on January 29th at 6:30 p.m. for the Superintendent's mid-year evaluation.

The policies presented tonight are for a first reading of the Board. They will be reviewed and presented for approval at the next business meeting.

Ms. Glennon thanked Mrs. Griffin for her coordination of the senior citizens bus trip to Foran's Winter Concert.

Ms. Glennon called for the liaison reports. There were none.

Ms. Glennon turned the meeting over to Dr. Feser for the Superintendent's Report.

VI. SUPERINTENDENT'S REPORT

Superintendent's Proposed 2018-19 Budget

Dr. Feser presented her proposed 2018-19 budget to the Board. The proposal is for \$93,235,155, which reflects a 1.393% increase from the current budget. She reviewed the priorities, the areas where reductions were made, and the rationale. The PowerPoint presentation is on file.

At the conclusion of the presentation, Ms. Glennon reminded Board members that questions submitted in writing in advance would be addressed during the budget workshops, along with additional questions raised.

2018-19 Academic Calendar

Dr. Feser presented the 2018-19 Academic Calendar for approval. The changes requested at the first reading have been made. The kindergarten delayed start as well as the orientation have been added to the calendar. She addressed a question that arose during the previous meeting regarding childcare for the kindergarteners for the two days prior to their start date. While the YMCA is closed, the Boys and Girls Club has availability. More details to come. In addition, feedback from the parent community will be sought through a survey next fall.

Being no further discussion, Ms. Glennon called for a motion.

Mrs. Federico made a motion that the Milford Board of Education approves the 2018-19 Academic Calendar as presented by Administration. Mr. Firmender seconded. The motion passed unanimously.

Policies for First Reading

Dr. Feser presented four policies for review; Use of Cellular Phones, Bullying Prevention, Health and Communicable/Infectious Diseases. Edits have been made to ensure policies are compliant with state laws. In some cases, language was added or omitted to be up to date. For example, beepers are no longer used in the school system, while Chromebooks have been added as an electronic device.

The Board offered some changes and in some cases, directed Administration to seek legal advice for some language used in the Bullying policy.

The recommended changes will be made to the policies and they will be presented for a second reading and approval at the next business meeting.

Human Resources Report

Mrs. Kopazna reported on the human resources activity for December. To date, seven teacher retirements have been received which is comparable to past years.

Quarterly Report

Mr. Richetelli shared the Quarterly Budget Report for the quarter ending December 31, 2017. He explained the purpose of the report, pointed out some areas the business office is watching and answered board member questions.

Disbursement Report

Mr. Richetelli shared the Disbursement Report for December 2017. The report contains expenditures over \$1,500.

Ms. Glennon called for a motion on the consent agenda items.

VII. CONSENT AGENDA ITEMS

Mrs. Federico made a motion that the Milford Board of Education approves Consent Agenda Items:

Consideration of Minutes:

December 11, 2017 Business Meeting

Mr. Firmender seconded. The motion passed unanimously.

VIII. NEW BUSINESS

None.

IX. BOARD COMMENT

None.

X. ADJOURNMENT

Mrs. Federico made a motion to adjourn. Mr. Firmender seconded. The motion passed unanimously.

The meeting adjourned at 8:55 p.m.

Recording Secretary: _____
Mrs. Pam Griffin

Corresponding Secretary: _____
Mrs. Jennifer Federico