**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE**

**SPECIAL MEETING**

**JANUARY 21, 2021**

The Permanent School Facilities Building Committee held a special meeting on Thursday, January 21, 2021, via Zoom teleconference. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman B. Silver, Silver Petrucelli

B. Nunno P. Jorgensen, Silver Petrucelli

R. Vitali (BOA) S. McNeil (MPS)

J. Santa Barbara J. Richetelli (MPS)

A. Fowler (BOE) E. Widofsky, Tecton Architects

W. Pawlowski (BOE) J. Wyszynski, Tecton Architects

 B. Hamel,Consulting Engineering Svces

 D. Bride, Consulting Engineering Svces

 P. Bradbury (MPS)

 W. Healey

Excused: M. Hardiman (BOA)

**Consideration of Minutes of Special Meeting held December 22, 2020**

Mr. Nunno and Mr. Santa Barbara made and seconded a motion to approve the minutes of the special meeting held on December 22, 2020. Motion carried unanimously.

**Status Report RE: West Shore Middle School – Addition, Renovations and Code Compliance**

Chairman Woods stated there was nothing to report at this time.

**Status Report RE: Security Infrastructure Upgrades**

Phases 1 and 2

 Jonathan Law High School

 Harborside Middle School

 Meadowside Elementary School

 The Academy

 Orchard Hills Elementary School

Mr. Silver displayed on the screen the handout previously sent to all committee members. He provided the summary as provided by Mr. Jagoe, who was unable to attend.

Mr. Jorgensen reported he has been speaking with Mr. Jagoe two to three times a week regarding the exterior walk-off grids. He explained SP+A is not satisfied with the slip resistance with those grates. Mr. Jorgensen stated they are waiting for samples of the proposed replacement grates with the new slip resistant grates.

Chairman Woods asked if all the other schools are done.

Mr. Jorgensen stated they are waiting for the final resolution of the draft stops for the pass thrus at the schools. He explained what the draft stops are and their functionality. A brief discussion ensued.

Chairman Woods asked how much longer before the project could close out.

Mr. Jorgensen replied it would be at least another month.

Mr. Silver explained the need for an endorsement from the Committee to establish the substantial completion date which generally serves as the projects’ warranty date. He stated the recommended substantially complete date is October 25, 2020.

Mr. Fowler and Mr. Nunno made and seconded a motion to accept the five (5) schools as substantially complete as of October 25, 2020. Motion carried unanimously.

Mr. Healey reported he is pleased with the overall projects and their operations and has spoken with Mr. Bradbury, Mr. Jorgensen, and Mr. Nielsen regarding the draft stops and left it with the greeters to decide which would work the best.

**Phase 3**

East Shore Middle School

Joseph A. Foran High School

John F. Kennedy Elementary School

Matthewson Elementary School

Orange Avenue Elementary School

Mr. Jorgensen reported the projects for Phase 3 are out to bid and that they worked with Fred Bialka, the City’s Purchasing Agent with the dates. He stated there was a pre-bid walk through the last week of December with approximately 12-15 contractors turning out. Mr. Jorgensen stated bids are due February 2, 2021. He also reported there will likely be one addendum. Brief discussion.

Chairman Woods stated the Committee would have a special meeting on February 4th to consider the bids. He asked Mr. Silver if he received the updated and revised sample contract documents prepared by the law department for Phase 3.

Mr. Silver replied yes and continued with an explanation of the hand-out.

Mr. Richetelli reported the BOF will consider the bond requests on Monday, January 25, 2021, and the Board of Aldermen the following Monday, February 1st. He stated the request is $1.5M that would come before the two Boards and then this Committee can move forward with the last two entry hardening projects, Live Oaks, and Calf Pen. A brief discussion ensued.

**Jonathan Law High School - Roof Replacement**

Chairman Woods stated per discussions at the last meeting the City sent the requested payment/check to the Department of Labor to cover the shortfall for the underpayment by the sub-contractor.

Mr. Silver explained Young Developers was told to resubmit their corrected and reduced requisition #4 related to the DOL back charges, but they haven’t done it yet. And there is still approximately $200,000 they have not requisitioned.

Chairman Woods asked what work is still left.

Mr. Jorgensen stated it is the one skylight. He pointed out it has been nearly 6 months since the shop drawings were approved and they still are unable to get any date commitment from Young Developers. A brief discussion ensued.

Mr. Silver referred to p. 8 of the handout and reported regarding the contingency balance.

Chairman Woods summed up following the Committee’s discussion of this matter that it would wait to see what Mr. Bradbury learns from the skylight manufacturer and then we will all step up the pressure to complete the project.

Mr. Santa Barbara and Ald. Vitali made and seconded a motion to amend the contract for Silver Petrucelli contract in the amount of $41.71 for the excess printing costs. Motion carried unanimously.

Mr. Silver referred the Committee to pg. 10 of the handout. He explained $200.00 was originally “allowanced” for the printing. He stated he was asking the Committee to rescind the recent previous payment approvals related to this project and to reapprove the invoice numbers now in front of the Committee. He explained it makes it easier for the Finance Department to balance their numbers.

Chairman Woods stated he would entertain a motion rescinding the previous invoice payment authorizations and reauthorizing the new numbers.

Ald. Vitali and Mr. Pawlowski made and seconded a motion to rescind the Silver Petrucelli payment (#20-2022) in the amount of $3,733 and authorize payment to the Silver Petrucelli contract in the amount of $220.00 (#20-2009) for the Jonathan Law High School project. Motion carried unanimously.

**Consideration of Payment Requisitions**

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver responded yes.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli Design thru CA (#21-193) in the amount of $104.00 for Jonathan Law High School Roof Replacement. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-15) in the amount of $86.00 for Phase 1 School Security/Hardening Projects at Meadowside Elementary School. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Phases (#21-52) in the amount of $84.00 for Phase 1 School Security/Hardening Projects at Harborside Middle School. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-27) in the amount of $3,795.60 for Phase 2 School Security/Hardening Projects at Orchard Hills Elementary School. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-19) in the amount of $90.00 for Phase 2 School Security/Hardening Projects at The Academy. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#20-2022) in the amount of $3,162.79 (rescinding prior $3,773 invoice) for Phase 2 School Security/Hardening Projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#20-2099) in the amount of $220 (rescinding prior $220.00 invoice) for Phase 2 School Security/Hardening Projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler and Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-19) in the amount of $90.00 for Phase 2 School Security/Hardening Projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-28) in the amount of $88.00 for Phase 2 School Security/Hardening Projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-22) in the amount of $1,012.63 for Phase 2 School Security/Hardening Projects at Jonathan Law High School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-95) in the amount of $190.15 for Phase 3 School Security/Hardening Project at JF Kennedy School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-96) in the amount of $190.15 for Phase 3 School Security/Hardening Project at Mathewson School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-97) in the amount of $190.15 for Phase 3 School Security/Hardening Project at Orange Avenue School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-101) in the amount of $190.15 for Phase 3 School Security/Hardening Project at East Shore Middle School. Motion carried unanimously.

Mr. Fowler ad Mr. Nunno made and seconded a motion to approve payment to Silver Petrucelli SD-CA Design thru CA (#21-102) in the amount of $190.15 for Phase 3 School Security/Hardening Project at Foran High School. Motion carried unanimously.

**Pumpkin Delight Elementary School – Addition, Renovations, Upgrades**

Mr. Wyszynski reported the existing condition floor plan documents are nearly complete. He deferred to Eddie Widofsky.

Mr. Widofsky displayed the presentation on the screen. He reported on January 7, 2021 they met with Kosta Diamantis, Kermit Thompson and Michelle Dixon at the State regarding the project. He continued with an explanation of their meeting. Mr. Widofsky reported on their recent tour of the of the existing school.

Mr. Richetelli stated he would set up an appointment with the mayor.

Mr. Wyszynski reported a more detailed micro scale report would be provided for the next meeting.

Chairman Woods asked Tecton to provide the Committee with handouts prior to meetings. He asked if they would be available to meet in two weeks on February 4th.

There being no further business to discuss, Mr. Nunno and Mr. Fowler made and seconded a motion to adjourn. Motion carried unanimously. The meeting adjourned at 8:16 p.m.

 Respectfully submitted,

 Kathleen A. Kennedy

Recording Secretary