PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE

**SPECIAL MEETING**

**JANUARY 16, 2020**

The Permanent School Facilities Building Committee held a special meeting on Thursday, January 16, 2020 at City Hall in the West Conference Room. Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present Also Present

M. Woods, Chairman B. Silver, SilverPetrucelli

B. Nunno P. Jorgensen, SilverPetrucelli

R. Vitali (BOA) P. Bradbury (MPS)

M. Hardiman (BOA) (7:18 p.m.) F. Tynes, LaRosa Building Group

 M. Anderson, LaRosa Building Group

Excused: A. Fowler (BOE), W. Pawlowski (BOE)

Chairman Woods called the meeting to order and stated since a quorum was not present, they would begin with the report from LaRosa Building Group Building regarding West Shore Middle School until the arrival of Ald. Hardiman at which time a quorum would be present for voting purposes. Chairman Woods also announced Mr. Ahrens had resigned from the committee.

**Status Report RE: West Shore Middle School – Addition, Renovations and Code**

Mr. Tynes distributed a punch list of remaining items as per LaRosa Building Group.

He stated the most significant item is the commissioning which is holding up the completion of the list.

Mr. Silver showed the commissioning list of three pages, for which Johnson Controls has been resistant to correct. A brief discussion ensued.

Mr. Anderson stated he is here tonight because he understands this project has lingered and told the Committee they are working to complete the project in the next month.

Mr. Bradbury spoke of some roof/wall leaks that were of great concern that did not exist prior to the start of this project. Discussion ensued regarding the water leaks and whether it is a result of the new roof or existing exterior walls in the art room area. He pointed out there are other areas of the building that are leaking as well.

Chairman Woods stated when the punch list is complete if the Committee would then consider releasing the retainage.

Note: Ald. Hardiman arrived.

Mr. Tynes reported the roof hatch still needs to be removed. He noted it was in the plans, but for whatever reason the contractor did not remove it.

Mr. Silver stated the A2 survey is required and that they were still waiting on that.

Mr. Tynes replied he did send the survey a while back but would check.

Chairman Woods asked about the interior room signs.

Mr. Tynes stated the signs are being delivered January 27, 2020.

Mr. Nunno stated the family bathroom near the gymnasium does not have a mirror. He asked if a mirror could be installed. Mr. Jorgensen confirmed in the plans that a mirror is due by contract.

Mr. Tynes said he would correct that ASAP.

Chairman Woods continued with a review of the punch list from LaRosa Building Group. He asked when will the project be complete.

Mr. Anderson asked when the next committee meeting would be.

Chairman Woods and Mr. Silver both responded mid-February.

Mr. Anderson stated the punch list could be completed by that time.

Mr. Silver explained the outstanding change orders that were submitted by LaRosa Building Group. He stated there are 7 change orders, two are credits, so there is a net change order add of $5,542.33. He deferred to Mr. Jorgensen.

Mr. Jorgensen stated the first change order dates to 2018 and is a credit. He went on to explain the other outstanding change orders.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order credit to LaRosa Building Group in the amount of $2,000 for the return of unused fire treated wood blocking allowance to the owner based on bid/contract documents. Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to the LaRosa Building Group contract in the amount of $2,775.88 to relocate the electrical outlets for the new plumbing chases in 8 classrooms. Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to the LaRosa Building Group contract in the amount of $580.44 to drill masonry walls to verify existing grouting for new lintel support. Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to the LaRosa Building Group contract in the amount of $1,438.80 to reinstall ceiling tiles in area A for both floors.

Mr. Jorgensen explained Milford Schools staff popped out the ceiling tiles to install their additional cable work that was done by IT after LaRosa had installed the tiles.

Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to the LaRosa Building Group contract in the amount of $2,337.50 for the acoustic ceiling drops at 7 classroom window walls. Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to the LaRosa Building Group contract in the amount of $2,500.03 to revise the door frame in hallway 172 to add the drywall drop for data cabling at the new door head. Motion carried unanimously.

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order credit to the LaRosa Building Group in the amount of $2,090.32 to delete a new roof hatch and ladder, not needed as the roof access is now from a different route. Motion carried unanimously.

Mr. Silver referred the Committee to p. 2 and explained the extension of the commissioning services. He stated the IES proposal letter came the other day and that they are still servicing the job with a new NTE value of $10,000 recommended. (p. 19)

Mr. Nunno and Ald. Hardiman made and seconded a motion to approve a change order to IES in the amount of $10,000 for the West Shore Middle School Expansion/Addition.

Mr. Silver reported the next change order Sept. to April 2019 - asking the Committee to allow them to invoice the extended CA services. $10,000 represents the environmental CA not drawn from, so they are asking Silver Petrucelli be permitted to bill hourly against the unspent balance for continuing extended construction administration services.

Mr. Nunno and Ald. Hardiman made and seconded a motion to permit Silver Petrucelli to continue billing for hourly extended construction administration services for the West Shore Middle School Expansion/Addition. Motion carried unanimously.

Chairman Woods asked if there are any other change orders that may come to this Committee.

Mr. Jorgensen stated there are several, modifications had to be made in the field for sound attenuation units. There was no verification in the field, which SP+A had asked for and that was not provided yet.

Mr. Tynes stated they would also be submitting for the final bond adjustment.

Mr. Silver explained the reason for this change and the quote that comes from the insurance company.

Mr. Anderson added it is generally 1% of the change in the contract cost. A brief discussion ensued.

**Consideration of Minutes of Special Meeting held October 29, 2019**

Ald. Vitali and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on October 29, 2019 as presented. Motion carried unanimously.

Ald. Vitali and Mr. Nunno made and seconded a motion to approve the minutes of the special meeting held on December 12, 2019. Motion carried unanimously.

**Status Report RE: Security Infrastructure Upgrades**

1. Harborside Middle School
2. Meadowside Elementary School
3. Jonathan Law High School
4. The Academy
5. Orchard Hills Elementary School
6. John F. Kennedy Elementary School
7. Live Oaks Elementary School
8. Mathewson Elementary School
9. Orange Avenue Elementary School
10. East Shore Middle School
11. Pumpkin Delight Elementary School
12. Calf Pen Meadow Elementary School

M. Joseph A. Foran High School

Mr. Jorgensen reported he and Mr. Bradbury went up to the State School Construction Grant office (SCG) on January 3, 2020 with the 5 security infrastructure upgrade projects hoping to get a quick review. He explained they spent most of the day on one project, Harborside and then began discussions on Meadowside. A brief discussion ensued. The projects were not approved for bidding.

Mr. Silver stated he received confirmation this afternoon that they could meet on January 28 and 29, 2020. Discussion resumed.

Mr. Jorgensen stated once they are approved and receive the SCG letter the projects can go out to bid.

**Jonathan Law High School – Roof Replacement (Partial)**

Mr. Jorgensen reported it is the same SCG situation as the security infrastructure upgrades. He stated once they have approval and the letters in hand the project can go out to bid.

**Consideration of Payment Requisitions**

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver replied yes.

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve payment to Silver Petrucelli Const. Admin (#19-3587) in the amount of $2,449.25 for the West Shore Middle School Expansion and Alterations. Motion carried unanimously.

There being no further business to discuss, Ald. Vitali and Ald. Hardiman made and seconded a motion to adjourn. Motion carried unanimously.

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Kathleen A. Kennedy

Recording Secretary