

**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE
SPECIAL MEETING
JULY 21, 2015**

The Permanent School Facilities Building Committee held a special meeting on Tuesday, July 21, 2015 at City Hall (west conference room). Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present

M. Woods, Chairman
R. Vitali (BOA)
M. Hardiman (BOA)
M. Ahrens

Also Present

B. Silver, Silver Petrucelli
J. Richetelli (BOE)
P. Bradbury (BOE)

Excused: M. DeGrego (BOE), J. Federico (BOE), B. Nunno

Consideration of the Minutes of Special Meetings held June 18 & 25, 2015 and July 8 & 9, 2015

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve the minutes of the June 18, 2015 special meeting, as presented. Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve the minutes of the June 25, 2015 special meeting, as presented. Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve the minutes of the July 8, 2015 special meeting, as presented. Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve the minutes of the July 9, 2015 special meeting, as presented. Motion carried unanimously.

Status Report – East Shore Middle School Additions/Replacements – Phases I, II

Mr. Silver reported the work on the plaza in front of the school had begun and explained the process. He also reported they continue to chip away at the punchlist for the project. Not much progress on the punch-list from Bismark, however, there has been progress with Johnson Controls.

Mr. Bradbury stated the commissioning agent is better satisfied with the progress.

Ald. Vitali asked the retainage on the project.

Mr. Silver replied approximately \$200,000.

Chairman Woods expressed concern regarding the punch-list and lack of work.

Mr. Silver stated a lot of the work long punchlist work had been completed. A brief discussion ensued.

Chairman Woods asked at what point this Committee needed to decide whether or not to have another contractor come in and complete the projects.

Mr. Silver explained the Committee could do it at any time at this point. He stated the primary impact to the City would be with the finance department if the final bonding is delayed and BANs must continue open.

Mr. Bradbury stated the Committee might want to wait until the heating season begins which would be October to make sure everything is operational by this contractor that knows the system best.

Chairman Woods stated if the punch-list is not complete by October and a definitive punch-list is in place, the Committee should consider sending the 7-day notice to the contractor.

Mr. Ahrens asked where they were on the punch-list as to original number of items.

Mr. Bradbury stated the original punch-list was 48 pages down to one or two pages, which has been reduced. Discussion ensued.

Chairman Woods asked the process for the notification process.

Mr. Silver explained it takes approximately 14 days and provided the Committee with the details of the process. Discussion resumed.

Mr. Silver stated they have received most of the operation and maintenance manuals. He explained it is small part of the process, but a necessary part of the process. He stated there are two change orders for the Committee to consider. Mr. Silver explained at the end of a project a performance bond premium charge is necessary to cover the accumulated change orders. He referred the Committee to p. 4 and explained the numbers. He stated Silver Petrucelli was recommending the change orders for approval by the Committee, pointing out there are two to consider.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve a change order to the Bismark Construction Company contract in the amount of 430.00 to cover bond premium coverage for East Shore Middle School Addition/Renovations – Phase I.

Mr. Silver referred the Committee to p. 6 for the second change order. He explained with the 10% mark-up the cost would be \$4,685

Ald. Vitali and Ald. Hardiman made and seconded a motion to approve a change order to the Bismark Construction Company contract in the reduced amount of \$4,259 to cover bond premium coverage for East Shore Middle School Addition/Renovations – Phase 1.

Ald. Vitali stated based on the number of items on the punch-list and the time that has passed in concluding this project, he would not recommend approving Bismark's mark up on it at this time.

Carried unanimously.

Mr. Silver reported Mr. Funaro had asked if the Committee might consider reducing the retainage being held. Mr. Silver stated he told Mr. Funaro, it was highly unlikely the Committee would be in favor, but he would ask. Discussion ensued.

Status Report – East Shore Middle School Additions/Replacements – Phase III

Mr. Silver reported all payments had been paid. He stated WB Mason and Omni had also been paid in full.

Chairman Woods read the minutes from the June 18 meeting closing out Omni. He stated closing out Phase III would remove this item from the agenda.

Ald. Hardiman and Mr. Ahrens made and seconded a motion to accept East Shore Middle School Addition/Renovations – Phase III as 100% complete as of June 18, 2015. Motion carried unanimously.

Status Report Re: Hazardous material Abatement/Tile Replacement Project.

A) Joseph A. Foran High School – Mr. Silver stated the contractor is making great progress. He reported the ceiling grids are in. He also reported Spectrum is the flooring contractor and they are making great progress as well. Mr. Silver noted THP is moving along and is a good contractor to work with.

Mr. Bradbury added they would begin waxing the floors next week, followed by MPS wall painting crews.

Consideration of Payment Requisitions

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver replied yes.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve payment to Van Zelm Engineers Add Services (34) in the amount of \$1,703.00 for East Shore Middle School Expansion and Alterations and Abatement projects (Phase I).

Mr. Ahrens asked what the charges represent.

Mr. Silver explained they are back charges to Bismark which the Committee has already received credit for. He continued with an explanation of how payment requisitions are paid out.

Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve payment to Van Zelm Engineers Add Services (35) in the amount of \$2,358.00 for East Shore Middle School Expansion and Alterations and Abatement projects (Phase I). Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli (PH 2 CA + ENV CA (#15-1465) in the amount of \$2,048.75 for East Shore Middle School Expansion and Alterations and Abatement projects (Phase II). Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve payment to THP (General Construction) (#1) in the amount of \$11,649.85 for Joseph A. Foran High School – Phase V – Haz Material Abatement. Motion carried unanimously.

Ald. Hardiman and Ald. Vitali made and seconded a motion to approve payment to Silver Petrucelli design and CA (#15-1303) in the amount of \$1,760.00 for Joseph A. Foran High School – Phase V – Haz Material Abatement. Motion carried unanimously.

Mr. Silver left the meeting at 7:38 p.m.

Ald. Hardiman and Mr. Ahrens made and seconded a motion to enter executive session to discuss the following:

B) Jonathan Law High School – Selection of Architect

Status Report Re: West Shore Middle School Addition/Renovations/Code Compliance – Selection of Architect.

Status Report Re: Harborside Middle School Roof and Window Replacement Project – Selection of Architect.

Status Report Re: Elementary School Roof Replacement Projects:

- A) Calf Pen Meadow Elementary School – Selection of Architect
- B) John F. Kennedy Elementary School – Selection of Architect
- C) Live Oaks Elementary School – Selection of Architect
- D) Mathewson Elementary School – Selection of Architect
- E) Meadowside Elementary School – Selection of Architect
- F) Orange Avenue Elementary School – Selection of Architect
- G) Orchard Hills Elementary School – Selection of Architect
- H. Pumpkin Delight Elementary School – Selection of Architect

Chairman Woods announced those entering Executive Session would be the full Committee, Mr. Bradbury, Mr. Richtelli and Ms. Kennedy.

Motion carried unanimously.

The Committee adjourned to Executive Session at 7:39 p.m.

Chairman Woods announced the Committee was out of Executive Session and reconvened the meeting in public session at 8:05 p.m.

Ald. Vitali and Ald. Hardiman made and seconded a motion to authorize the Chairman to communicate with Silver Petrucelli and Antinozzi Associates to begin the contract phase of the projects.

Motion carried 3 yes (Hardiman, Woods, Vitali) and 1 abstention (Ahrens).

Chairman Woods stated he would send out a letter to both architectural firms.

There being no further business to discuss, Ald. Vitali and Ald. Hardiman made and seconded a motion to adjourn at 8:11 p.m. Motion carried unanimously.

Respectfully submitted,

Kathleen A. Kennedy
Recording Secretary