

**PERMANENT SCHOOL FACILITIES BUILDING COMMITTEE
SPECIAL MEETING
APRIL 20, 2015**

The Permanent School Facilities Building Committee held a special meeting on Monday April 20, 2015 at City Hall (west conference room). Chairman Woods called the meeting to order at 7:00 p.m.

Committee Members Present

M. Woods, Chairman
M. Ahrens
M. DeGrego (BOE)
B. Nunno

Also Present

B. Silver, Silver Petrucelli Assoc., A/E
P. Bradbury, (MPS)
D. Funaro, Bismark Construction

Excused: R. Vitali (BOA), J. Federico (BOE)

Absent: M. Hardiman (BOA)

Consideration of the Minutes of March 19, 2015 Meeting

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve the minutes of the March 19, 2015.

Chairman Woods stated that Mrs. Federico requested that the word ‘project’ on Page 5, 4th paragraph from the bottom, be changed to ‘*projections*’.

Motion carried unanimously as amended.

Status Report – East Shore Middle School Additions/Replacements – Phases I, II

Mr. Silver shared the recently revised punch list report that had been issued by Bismark Construction and described the few items that remain to be completed. Mr. Nunno questioned several of the items that remain undone and Mr. Funaro answered each of the inquiries.

Mr. Silver discussed the status of the entry plaza and of Mrs. Williams’ involvement in the decisions of color, finish, etc.

Mr. Funaro displayed samples of the stone color and brick color that had been approved by Mrs. Williams earlier today and mentioned that it would be safest to wait to excavate this main entrance location till after school is dismissed for the summer, that begins June 16.

Mr. Silver explained that Johnson Controls (JCI) is not giving the school the time it needs and because of the lack of responsiveness of JCI managers, there continues to be a lack of continuity in concluding the work. Mr. Silver also reported that he had discussed the commissioning problems with the City’s Commissioning Agent, Van Zelm Engineers (Bill Donald and Chet Matzak) today, and how much more effort would be required of Van Zelm is to complete the project.

Mr. Funaro provided more information on the commissioning problems.

Mr. Nunno and Mr. DeGrego made and seconded a motion to issue a not to exceed change order in the amount of \$15,000.00 to Van Zelm Engineers and making a corresponding credit change order not to exceed \$15,000 from Bismark Construction Company. The motion carried unanimously.

Mr. Silver reminded the committee of last month's request from Bismark Construction to reduce the retainage for both Phases I and II to 1% from 2 ½%. Mr. Silver directed the Committee members to page 8 of the packet and discussed the relative values of retainage that would remain to protect the City's interests in the projects should the committee consider reducing the retainage to 1% or 1.5%.

Mr. Funaro mentioned that Bismark has also not yet requisitioned for core construction elements that remain incomplete, like temperature controls, HVAC closeout documents, and Bismark closeout documents.

Chairman Woods asked what amount they were talking about.

Mr. Silver stated about \$20,000 of incomplete construction value remains undone on the project, and that even the reduction to 1% retainage leaves sufficient value in the contract to complete that work.

Mr. Nunno and Mr. DeGrego made and seconded a motion to reduce the retainage for Bismark Construction Company, for both Phases I and II, to 1%. Motion carried unanimously.

Status Report – East Shore Middle School Additions/Replacements – Phase III

Mr. Silver reported the project is essentially done, but not closed out.

Chairman Woods stated at the previous meeting, the Committee voted on a substantial completion date.

Mr. Silver stated they are waiting on the close out paperwork.

Status Report Re: Hazardous material Abatement/Tile Replacement Project.

A) Joseph A. Foran High School

Mr. Silver referred the Committee to p. 2 of the handout, the Invitation to Bid. He stated the pre-bid meeting would be held on April 23 and noted it is not mandatory. Mr. Silver stated bids would open on May 7. He continued with an explanation of p. 3-4 which showed the building permit application which has been submitted and pointed out they had a response from the building inspector within a day. He stated they were standard questions that were asked, i.e. flooring abrasion, etc. He stated those questions have been addressed. He continued to p. 6 of the handout which showed the plan approval report from the Fire Marshal and on p. 7 the approval from the Health Department.

Chairman Woods commented he spoke with DPLU Director, Mr. Griffith and explained to him this was a project the building department reviewed last year. Chairman Woods suggested the next building committee be held sometime on or after May 7.

Mr. Ahrens stated he would not be available to meet from May 12-15.

Mr. Nunno stated he was not available to meet on May 19.

Chairman Woods stated he would entertain a motion to re-order the agenda and bring forward item 8 – Payment Requisitions.

Mr. DeGrego and Mr. Nunno made and seconded a motion to re-order the agenda and bring forward item 8 – Payment Requisitions. Motion carried unanimously.

Consideration of Payment Requisitions

Chairman Woods asked Mr. Silver if he could represent to the Committee that all the requisitions have been reviewed and were found to be in order and if payment was recommended at this time.

Mr. Silver stated yes. He noted Van Zelm has \$500 remaining in the first allocation. He also pointed out the Committee was approving the 1% reduction for Bismark Construction.

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve payment to Bismark Construction Company PH 2 (#26) (1% retainage) in the amount of \$212,547.91 for East Shore Middle School Expansion and Alterations and Abatement projects (Phase I). Motion carried unanimously.

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve payment to Van Zelm Engineers add services (32) in the amount of \$2,505.73 for East Shore Middle School Expansion and alterations and Abatement projects (Phase I). Motion carried unanimously.

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve payment to Silver Petrucelli (#15-1000) PH2 REBID in the amount of \$240.00 for East Shore Middle School Expansion and Alterations projects (Phase I). Motion carried unanimously.

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve payment to Bismark Construction Company PH 2 (#22) (1% retainage) in the amount of \$152,471.56 for East Shore Middle School Expansion and Alterations projects (Phase II). Motion carried unanimously.

Mr. Nunno and Mr. Ahrens made and seconded a motion to approve payment to Silver Petrucelli Design and CA (#15-827) in the amount of \$550.00 for Joseph A. Foran High School Phase V Haz Material Abatement. Motion carried unanimously.

Mr. Silver left the meeting at 8:40 p.m.

B) Jonathan Law High School – Selection of Architect

Status Report Re: West Shore Middle School Addition/Renovations/Code Compliance – Selection of Architect.

Status Report Re: Harborside Middle School Roof and Window Replacement Project – Selection of Architect.

Status Report Re: Elementary School Roof Replacement Projects

- A) Calf Pen Meadow Elementary School – Selection of Architect
- B) John F. Kennedy Elementary School – Selection of Architect
- C) Live Oaks Elementary School – Selection of Architect
- D) Mathewson Elementary School – Selection of Architect
- E) Meadowside Elementary School – Selection of Architect
- F) Orange Avenue Elementary School – Selection of Architect
- G) Orchard Hills Elementary School – Selection of Architect
- H) Pumpkin Delight Elementary School – Selection of Architect

Chairman Woods reported all of the above projects had a miserable response to the first RFQ. He stated the RFQ was then revised. He went on to explain each of the revisions. Chairman Woods stated as a result there were 11 architects that showed up for the mandatory pre-bid which included Fletcher Thompson, Silver Petrucelli, Antinozzi Associates and several others. A brief discussion ensued.

Mr. Nunno stated he felt enough time had not been allowed to get more of a response.

Chairman Woods stated the RFQ was posted at the State, advertised in the newspapers and sent to numerous architectural firms.

Mr. Ahrens questioned whether there were firms that may have thought they had to bid on the entire package.

Chairman Woods stated it was clearly spelled out. He also pointed out the requirement of having done five (5) projects in Milford was eliminated as well as reducing the number of projects a firm had done in one year. Discussion ensued.

Mr. Bradbury pointed out the Committee needs to keep moving forward with the process in able to make sure the bonding can be done. Discussion resumed.

There being no further business to discuss, Mr. Nunno and Mr. Ahrens made and seconded a motion to adjourn at 8:57 p.m. Motion carried unanimously.

Respectfully submitted,

KathleenA. Kennedy
Recording Secretary