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*City of Milford*

## Press Release

# City Launches Its First Observance of Municipal Clerks Week on May 3, 2010 with Community Reception.

## **Mayor Richetelli Proclaims May 2 through 8, 2010 as Municipal Clerks Week. Planned Events Include Reception & Educational Programs. Diversity of Municipal Clerk Functions to be Highlighted and Recognized.**

**Milford, CT, April 29, 2010:** If you think the City Clerk's Office is a sleepy place – or, better yet, you don't have a clue about what they do – then plan to attend the City's first observance of Municipal Clerks Week.

“We are incredibly proud to participate this year in Municipal Clerks Week,” said Linda Stock, the Milford City Clerk. “Since President Ronald Reagan signed a proclamation in 1984 that officially designated Municipal Clerks Week for the first full week in May, it's been a time to recognize the vital services performed by Municipal and Deputy Clerks in serving our communities.”

The weeklong event is designed to reacquaint the public with the many services performed by the City Clerk's Office, according to Mrs. Stock. It is also a chance for the City staff to express their appreciation to the public they serve. Mrs. Stock said no City funds are being used to commemorate Municipal Clerks Week, and that staff donations have covered any minor expenses incurred.

Municipal Clerks Week will kick off Monday morning, May 3rd, with a reception in the office for title searchers and attorneys. "Actually, anyone who walks in Monday is welcome to the snacks and free pens," Mrs. Stock said. Clerks will be decked out in specially designed, donated T-shirts, and will give out free coloring books to children. Visitors may place their name in a box and, at the end of Municipal Clerks Week, will be eligible to win one of two \$5 copy cards for use in the office.

At the Monday evening Board of Aldermen meeting, Mayor James L. Richetelli, Jr. will officially proclaim May 2 through May 8, 2010 as Municipal Clerks Week.

Mayor Richetelli, speaking from his long record in public service, observed, “The office of the Municipal Clerk provides a professional link between the citizens, local governing bodies and agencies of government at other levels. In fact, the Municipal Clerk serves as the information center on functions of local government and the community.”

Need some examples? The Milford City Clerks Office last year alone recorded, scanned and incorporated into book format more than 11,000 land record documents. The office issued 435 marriage licenses, recorded 549 death certificates, and registered 738 birth certificates. More than 2,200 dogs are legal today because their owners licensed them through the City Clerk’s Office.

“This is a very diverse office that handles functions people sometimes take for granted,” Mrs. Stock said. “Aside from the more obvious functions, we work closely with the State of Connecticut regarding hunting and fishing licenses. We notarize documents. We maintain all official minutes and ordinance books, and serve as custodian of community history and vital records. And, most importantly, we are very involved in elections, including the absentee ballots.”

Mayor Richetelli and Mrs. Stock encourage all residents to stop by the City Clerk's Office in the Parson's Government Center, particularly during Municipal Clerks Week. The International Institute of Municipal Clerks (IIMC), which sponsors the event, is a professional association of Clerks, Secretaries and Recorders. IIMC has 10,000 members throughout the United States, Canada and 15 other countries.

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***To arrange photo opportunities, or to request additional information, kindly contact City Clerk Linda Stock at (203) 783-3310.***