



LEGALIZING WORK DONE WITHOUT A PERMIT (1 AND 2 FAMILY RESIDENCES ONLY) CITY OF MILFORD, CONNECTICUT

Department of Permitting and Land Use

Note: This document serves as a summary of the permitting requirements and policies of the City of Milford. It is not comprehensive and is not intended to substitute for the regulations and codes followed by the city.

It is very important to get building permits for construction work. Not only is it the law, but the approvals that come with a permit ensure that the work was done safely. If work was done without a building permit, it is possible to obtain permits retroactively. This process is more difficult than getting the proper permits initially, but will legalize the work that was done, clearing violations and freeing up the property for sale in the future.

By law, retroactive permits must be based on **today's** code, not the requirements at the time that the work was done. You must provide certification that the work is in compliance with today's code, and if it is not, all work must be upgraded to meet today's code.

- For general contracting work, a building permit will be required to be obtained by a licensed contractor. This same contractor, based on his or her investigations and observations of the work performed, must submit a letter on company letterhead stating that work meets the requirements of the Connecticut State Building Code 2005, Amended 2009.
- For electrical work, electrical permit will be required to be obtained by a Connecticut licensed electrical contractor. This same contractor, based on their investigations and observations of the work performed must submit a letter on their company letterhead stating all the electrical work that has been performed meets the requirements of the 2005 NEC portion of the 2005 Connecticut State Building Code.
- For plumbing work, a plumbing permit will be required to be obtained by a Connecticut licensed plumbing contractor. This same contractor, based on their investigations and observations of the work performed, must submit a letter on their company letterhead stating all the plumbing work that has been performed meets the requirements of the 2003 International Residential Code portion of the 2005 Connecticut State Building Code.
- For mechanical work, a mechanical permit will be required to be obtained by a Connecticut licensed mechanical contractor. This same contractor, based on their investigations and observations of the work performed shall submit a letter on their company letterhead stating all the mechanical work that has been performed meets the requirements of the 2003 International Residential Code portion of the 2005 Connecticut State Building Code.
- Any work required to bring the structure up to code must be done with permits by the appropriately licensed professionals.

Once the work has been completed and/or certifications written, the city will conduct the required inspections. Note that depending on the scope and location of the work, other approvals may be required from other departments (planning and zoning, inland wetlands, health, or engineering). Please see our web site or call for details.

Milford Department of Permitting and Land Use

Building: 203-783-3234

Planning and Zoning: 203-883-3245

Wetlands: 203-783-3256

Director: 203-783-3374

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